

Town of East Greenwich
Seeking Two Volunteer Community Members
For
School Construction Committee

The purpose of the School Construction Committee (SCC) is to provide a function for the construction phase of the school construction project (the Project) funded by bonds authorized through 2023 Local Acts 28 and 29 and approved by the East Greenwich voters at the November 2023 general election. The SCC shall provide input and oversight for the Town Council and School Committee relative to the Project and will consist of twelve voting members. Two of the twelve members will be members of the community; one with public-sector, large-scale construction experience and the other with architectural, engineering and/or construction experience.

The SCC shall establish regular communication channels with the community, school family populations, and neighbors regarding the project progress through periodic notices and public meetings. Actively soliciting the comments and input of neighbors and interested parties by dedicating any required meetings on an as-needed basis, beyond the regular meetings, to hear the concerns of neighbors, parents, students, and other interested parties.

The SCC shall have advisory authority to the Town Council to assist the Council in fulfilling its role to oversee construction of the Project, including, without limitation, fulfilling its defined functions, and taking all steps necessary or appropriate to fulfill such functions. Additionally, the SCC shall exercise such other powers and authority with regard to the Project as the Town Council shall delegate to it through vote of the Town Council. Additionally, the SCC shall report to the Town Council and School Committee on a monthly basis if possible, although at a minimum within a quarterly reporting structure, depending on project activity on all pertinent issues including the status of the project and schedule along with any recommendations. Upon completion of the project, the SCC shall make a complete and final report to the Town Council and School Committee, including other public bodies as required. The report shall include information concerning final costs for the project, the status of RIDE reimbursement applications, a list of unfinished projects not included in the final plan with an estimated cost and timeline, and any recommendations the SCC may have concerning on-going operation and maintenance of the buildings. The report may also include any recommendations from the SCC concerning project-based best practices learned during the project that may be applicable to future Town construction projects.

Community members shall be appointed for no more than a one-year term that shall expire on December 31st of each year, subject to reappointment for each subsequent year thereafter, provided that if such a member is not reappointed prior to December 31st of a given year, she or he shall continue to serve until reappointed or until her or his successor is appointed, whichever occurs later. While the Town Council shall have the right to appoint members of the community, the SCC shall have the opportunity to interview applicants and make recommendations to the Town Council.

Additional information on the mission and authority of the SCC and how to apply can be found on the Home Page of the Town's website (Latest Updates) and the Boards and Commissions Page. Interested parties shall complete the volunteer application including a resume/CV and a letter of interest indicating the reasons for seeking appointment, including education, training, experience, special skills, knowledge, talents and insights to be offered to the SCC. Applications are also available at the Town Clerk's office located at 125 Main Street, 2nd Floor, East Greenwich, RI 02818.

Resumes and supporting documentation should be submitted to the Town Clerk at the same address or via email to lcarney@eastgreenwichri.com by March 29, 2024.

Leigh A. Carney, MMC
Town Clerk/Executive Assistant to the Town Manager
(401) 886-8604